

SFX PTO Board

Meeting Minutes – January 2024

Meeting Called to Order By: Debbie Serpas @ 7:14 pm

Date: January 9, 2024

Location: SFX School Library

Attendance (18 attendees)

Debbie Serpas, Lizbeth Zepeda, Jennifer Nelson, Stephanie Rofail, Stacy Karabuykov, Autumn Hish, Carol Parszik, Angie Resendez, Michelle Funaro, Maricela Buhen, Rita Recker, Kerrin Conroy, Samantha Sanchez, Bouvier Eulen, Cherry Altobar, Elda Link, Teresa Smith, Rena Nottingham

Opening Prayer by Samantha Sanchez

President's Report: Debbie Serpas:

- Grandparent's Day – 01/26/2024.
 - School mass with Grandparents at 11 am
 - Room moms to collect rsvs per class.
 - Hospitality will assist with the light refreshment following mass for Grandparents.
 - Invite will go out in the Lancer this coming Friday.
- Disneyland – 02/08/2024
 - Uniforms to be worn while at Disneyland by all students.
 - 8th grade has an opportunity to earn to wear class sweatshirts and earn to wear jeans.
 - Parents need to purchase their own tickets separately.
 - Disney announced 02/08/2024 park closes at 8 pm for an evening event.

Principal's Report: Ms. Samantha Sanchez

- Christmas show went smooth and well.
- Teacher are in process of completing progress reports.
- Basketball season is going well. Volleyball pole is currently stuck in the court hole and attempts have been made to remove it. Home games need to possibly be moved to new locations because of this issue.
- Grandparents Day and Catholic Schools week will be happening in the next couple of weeks.
- Mrs. Konzen has returned back to school.
- Parking lot passes going well.

Secretary: Stephanie Rofail

- Secured sign-in sheet.
- November 2023 Minutes – Via email on 01/05/2024, Carol Parszik motioned Minutes, Michelle Funaro second the motion – all agreed.

Treasurer: Rena Nottingham

- November financial budget reviewed – Kerrin Conroy motioned budget, Lizbeth second the motion – all agreed.

1st VP: Jennifer Nelson

- Assemblies for School Year.
 - Spring – Young Authors – scheduled for March 6, 2024.

2nd VP: Lizbeth Zepeda - Fundraising

- Dinner Auction – Project Manager – Lizbeth Zepeda.
 - Date for Dinner Auction – February 23 (Friday night)
 - Save the dates will go out this Friday.
 - Theme – Roaring 20's Great Gatsby.
 - Info will be going out to room moms on class item.
 - Deadline to collect item from room moms – TBD.

Parliamentarian: Debbie Maddigan (absent but in her place Deb S provided an update):

- Beautification Project
 - Now being called – Outdoor Student Enrichment Project.
 - The location is still the Lancer Lot.
 - Phase 1 completion date is aimed for end of January 2024.
 - Easy type maintenance plants are being considered for landscape.

Room Parent Chair: Cheri Kehrli (absent)

- No new information.

Family Activities: Stacy Karabuykov

- Camping – Easter break
 - Families that have signed up need to confirm bass location by Friday.
 - Once confirmations have been completed then start to pull from the waitlist.
 - Making all attempts at keeping families near other families they requested to be near based on 1st come 1st serve basis.
 - Topic brought up there may have been an email glitch with the system when the sign-up were released (emails released within minutes of each other), however there doesn't appear to have caused an issue with anyone getting a spot.
 - Families who got on the waitlist signed up well over 40-45 minutes after the email went out so the email glitch may be a moot point.
- Father/Daughter and Mother/Son Dances – April 26 & 27
 - Stacy will follow up with the committee from last year to confirm still on schedule for both dances.

Hospitality: Angie Resendez and Jessica Merino

- Grandparents Day – will assist with light refreshments.
- Tk/K open house will follow up with teachers on what they want for the open house.

Choice Lunch: Christine Barragan (absent):

- Choice lunch checks – have they come in? Will need to follow up on this.
- December volunteers did not show up to assist with Choice lunch.
 - If a volunteer cannot show up do to a last minute emergency, the school office and Christine B need to be notified so a possible back up can come and help with Choice Lunch.

PSA: Michelle Funero

- Will be pulling reports to see hours recorded versus what hours are actually being completed.
- Will be notifying parents that hours for March 1 – July 1 need to be submitted before new school year starts.
- Possible idea – PSA hours need to be submitted within 30 days after volunteer was completed or hours may be rejected.

Community Liaison: Carol Parszik

- Soup suppers will be starting for Lent – PTO volunteers will be needed for soups.
- Sign-up will occur at the next meeting.

Alumni Liaisons: Elda Link and Cherry Altobar

- 8th grade shirts will go into production soon.

New Parent Chairs: Bouvier Eulen and Maricela Buhen

- Will remind new families of the PSA 20 hour requirement and church contributions.

Church and School Business Manager: Rita Recker

- Lockdown drills may start to look different based on facts/stats.
- Egress doors have been put into place.
- Two lockbox keys will be installed with master keys and BPD will have the codes to obtain the master key to campus.
- Possible screen near Horace Mann fencing. The fence is not ours and we will need to talk to BUSD about a possible screen.

Teacher Representative: Teresa Smith

- Teachers were thankful to the PTO for Christmas gifts.
- Star student testing window opens 01/08/2024.

Other Items Discussed

- Old Business:
 - Emergency food/water – under research.
- New Business:
 - **Library**
 - We want to re-open the library.
 - A church parishioner has shown interest in possibly assisting with re-opening and organizing the library.
 - There may be a possible need for volunteers to cover lunch time shifts if the library is open during lunch.
 - Ideas to possibly add other furniture or chairs for kids in the library.

➤ **Meeting Adjourned** by Debbie Serpas @ 8:55 pm